

jack fitch

AGE 28

CELL (310) 994-0086 • E-MAIL jack@jackfitch.com

Costa Mesa CA • 92627

EDUCATION

Malibu High School

Extracurricular – Yearbook committee (Design and Layout)

30215 Morning View Drive, Malibu, CA 90265

Santa Monica College (2011-2013)

Studied Computer Science and Digital Design for 2 years; 10+ courses

1900 Pico Boulevard, Santa Monica, CA 90405

OTIS College of Art and Design (2009)

Multiple courses in digital painting.

9045 Lincoln Blvd, Los Angeles, CA 90045

SKILLS

Microsoft Excel – Pivot Tables, Formula Functions & Formatting.

Microsoft Word – Advanced Formatting & Page Setup.

Adobe Photoshop – 10+ Years experience.

Adobe Illustrator – 8+ Years experience.

Adobe Premiere – 3+ Years experience.

Java (Programming Language)– Completed four-month course at Santa Monica College that involved programming multiple executable programs.

Microsoft Basic (Programming Language)– Completed four-month course at Santa Monica College that involved programming multiple executable programs.

HTML5/CSS3 - Have helped design and code multiple business' websites.

Protocols/Logic/Reason - Have worked extensively with all three audio interfaces.

EXPERIENCE

Collectors Universe (August 2017- Current)

COLLECTORS.com/PCGS.com

PCGS - Product Development Manager (2017 – 2018)

PCGS - Business Development Manager (2019 – 2020)

PCGS – Director of Product Design (2020 – Current)

Excellent Numismatics (May 2013-2017)

XNCOINS.com

Coin Buyer, Inventory Control Supervisor, Shipping Director, Travel Organizer, Check and Wire Administrator, Sales. Managed high value inventory from purchase to sale.

Black Wall Street Records (2012 Part-time)

BWSAPPAREL.com

Producer/Audio Engineer.

Robert Fitch Design (2009-2013)

FITCHCREATIVE.com

Worked extensively in Photoshop and Illustrator helping to create menu-boards and package design for brands such as Universal Studios and Mattel.

PROFILE

Passionate about my work- Love to complete and conquer any challenge presented to me in an organized manner.

Detail-Oriented- Pay close attention to small specifics when working on projects and individual tasks.

Knowledgeable about graphic design and illustration- Raised in a design-oriented family, learned Photoshop in elementary school, and in high school I worked for my parent's business to design and send projects to a printer.

Extensive knowledge and passion for computers and technology- An avid tech user from a very young age, computers have been a major influence in my life, any task being taught to me that involves a computer feels like second nature.

Website/Graphic Design – Have helped code multiple websites and design professional and clean logos for businesses.

Ability to learn tasks quickly- Can learn new skills in a short matter of time, applying them in the appropriate situation. Love connecting with a team to bring a product/design to life in an organized manner.

Knowledgeable about coins and collectables- Worked for a coin company, traveling to 20-30 coin shows a year, buying and selling US coins. Familiar with the *ins and outs* of the collectable industry.

6711 Wandermere Rd • Malibu, CA • 90265 • **CELL** (310) 994-0086 • **E-MAIL** jack@jackfitch.com